

## जलस्वराज्य - २ कार्यक्रम

राज्य स्तरीय विशेष संनियंत्रण कक्ष (तांत्रिक )  
भूजल सर्वेक्षण आणि विकास यंत्रणा तसेच  
सार्वजनिक आरोग्य विभागामध्ये कार्यक्रम  
अंमलबजावणी करिता विशेष संनियंत्रण  
कक्षांची स्थापना...

## महाराष्ट्र शासन

### पाणी पुरवठा व स्वच्छता विभाग

शासन निर्णय क्रमांक: जस्वप्र-०११४/प्र.क्र. ०६/पापु-११

७ वा मजला, गोकुळदास तेजपाल रुग्णालय संकुल इमारत,  
नविन मंत्रालय, लोकमान्य टिळक मार्ग, मुंबई ४०० ००९.

तारीख: ०७ फेब्रुवारी, २०१४

### वाचा

- १) शासन निर्णय क्रमांक: पापुवस्व विभाग जस्वप्र-१२१३/प्र.क्र.२००/पापु-११, दि. ०४/०१/२०१४
- २) शासन निर्णय क्रमांक: पापुवस्व विभाग जस्वप्र-०११४/प्र.क्र.०५/पापु-११, दि. ०६/०२/२०१४

### प्रस्तावना

जागतिक बँकेच्या अर्थ सहाय्याने राज्यातील ग्रामीण भागात मागणी आधारित व लोकसहभाग तत्वावर जलस्वराज्य-२ कार्यक्रम राबविण्याचे निश्चित झाले आहे. या कार्यक्रमाचा कालावधी कार्यक्रम सुरु झाल्यापासून सहा वर्षांचा राहणार आहे. दिनांक २० नोव्हेंबर, २०१३ रोजीच्या मंत्रीमंडळ बैठकीमध्ये जलस्वराज्य-२ कार्यक्रमाच्या अंमलबजावणीसाठी मान्यता देण्यात आली आहे. कार्यक्रम अंमलबजावणीसाठी सक्रीय लोकसहभागाची गरज असून प्रत्येक टप्प्यावर लाभार्थ्यांचा परिणामकारक सहभाग राहील याचे सुनिश्चितीकरण करण्यासाठी विविध क्षेत्रातील तज्ञांची आवश्यकता आहे. कार्यक्रम अंमलबजावणी व उद्दिष्टपूर्तीसाठी तसेच क्षेत्र बळकटीकरणासाठी समर्पित मनुष्यबळाची गरज आहे. यासाठी राज्य स्तर, विभागीय स्तर, जिल्हा स्तर व जिल्हा परिषदेंतर्गत ग्रामीण पाणी पुरवठा उपविभाग स्तरावर काही पदे केवळ कार्यक्रम कालावधीपुरती निर्माण करावयाची आहेत.

जलस्वराज्य-२ कार्यक्रमाची अंमलबजावणी महाराष्ट्र जीवन प्राधिकरण, भूजल सर्वेक्षण आणि विकास यंत्रणा, सार्वजनिक आरोग्य विभाग, जिल्हा परिषदा तसेच निवडक ग्रामपंचायती यांचे मार्फत होणार आहे.

या यंत्रणांमार्फत होणाऱ्या घटकांच्या अंमलबजावणीचे संनियंत्रण व समन्वय साधण्यासाठी तसेच त्या संदर्भात जिल्हास्तरीय/ तालुकास्तरीय/ ग्रामपंचायतस्तरीय अंमलबजावणी यंत्रणांना आवश्यक तांत्रिक मार्गदर्शन करण्यासाठी राज्य स्तरावर विशेष संनियंत्रण कक्ष (तांत्रिक) तसेच भूजल सर्वेक्षण आणि विकास यंत्रणा व सार्वजनिक आरोग्य विभाग (सा.आ. प्रयोगशाळा) या यंत्रणांच्या राज्य मुख्यालय स्तरावर विशेष संनियंत्रण कक्ष स्थापनेस व आनुषंगिक काही पदे केवळ कार्यक्रम कालावधीपुरती निर्माण करण्यास दिनांक २० नोव्हेंबर, २०१३ रोजीच्या मंत्रीमंडळ बैठकीत मान्यता दिली आहे. कंत्राटी पदांसाठीची शैक्षणिक अर्हता व अनुभव लक्षात घेऊन मानधन, पदांचा कालावधी, पद भरती प्रक्रिया व इतर आस्थापना विषयक बाबींविषयी निर्णय घेण्याचे सर्व अधिकार प्रधान सचिव, पाणी पुरवठा व स्वच्छता विभाग यांना प्रदान करण्याचा निर्णय मंत्रीमंडळाने घेतला आहे. त्यानुसार शासन निर्णय निर्गमित करण्याची बाब शासनाच्या विचाराधीन होती.

## शासन निर्णय

वरील बाबींचा विचार करता राज्य स्तरीय विशेष संनियंत्रण कक्ष (तांत्रिक), भूजल सर्वेक्षण आणि विकास यंत्रणा व सार्वजनिक आरोग्य विभाग (सार्वजनिक आरोग्य प्रयोगशाळा) या अंमलबजावणी यंत्रणांमधील विशेष संनियंत्रण कक्षांसाठी पदनिर्मितीबाबत मंत्रीमंडळाने खालील प्रमाणे निर्णय घेतला आहे.

१) जलस्वराज्य-२ कार्यक्रमाच्या अंमलबजावणी व संनियंत्रणासाठी राज्य स्तरीय विशेष संनियंत्रण कक्ष (तांत्रिक) करीता खालील प्रमाणे ७ (सात) तात्पुरती पदे जलस्वराज्य-२ कार्यक्रम कालावधीपुरती निर्माण करण्यास शासन मान्यता देत आहे.

अ. क्र.	पदाचे नांव	वेतन व वेतन श्रेणी / एकत्रित मानधन	एकूण पदे	नियुक्तीचा प्रकार (प्रतिनियुक्ती/ कंत्राटी)
१	अधिक्षक अभियंता	रु.१५६००-३९१०० ग्रेड वेतन ७६००/-	१	प्रतिनियुक्ती
२	कार्यकारी अभियंता	रु.१५६००-३९१०० ग्रेड वेतन ६६००/-	१	प्रतिनियुक्ती
३	उप अभियंता	रु.१५६००-३९१०० ग्रेड वेतन ५४००/-	१	प्रतिनियुक्ती
४	कनिष्ठ / शाखा अभियंता	रु.१५६००-३९१०० ग्रेड वेतन ४४००/-	१	प्रतिनियुक्ती
५	सहाय्यक लेखा अधिकारी	रु.१५६००-३९१०० ग्रेड वेतन ४४००/-	१	प्रतिनियुक्ती
६	निम्न व्यावसायी (डेटा एन्ट्री ऑपरेटर)	रु. १२०००/-	२	कंत्राटी
एकूण			७	

२) जलस्वराज्य-२ कार्यक्रमाच्या अंमलबजावणी व संनियंत्रणासाठी भूजल सर्वेक्षण आणि विकास यंत्रणेमध्ये संचालनालय स्तरावर गठित करावयाच्या विशेष संनियंत्रण कक्षासाठी खालील प्रमाणे ५ (पाच) तात्पुरती पदे जलस्वराज्य-२ कार्यक्रम कालावधीपुरती निर्माण करण्यास शासन मान्यता देत आहे.

अ. क्र.	पदाचे नांव	वेतन व वेतन श्रेणी / एकत्रित मानधन	एकूण पदे	नियुक्तीचा प्रकार (प्रतिनियुक्ती/ कंत्राटी)
१	उप संचालक	रु. १५६००-३९१०० ग्रेड वेतन ६६००/-	१	प्रतिनियुक्ती
२	जल भूवैज्ञानिक- (Hydrogeologist)	रु. १५६००-३९१०० ग्रेड वेतन ५५००/-	१	प्रतिनियुक्ती
३	भौगोलिक माहिती प्रणाली तज्ञ (GIS Expert)	रु. ५००००/-	१	कंत्राटी
४	संनियंत्रण व मूल्यमापन सहाय्यक	रु. २५०००/-	१	कंत्राटी
५	निम्न व्यावसायी (डेटा एन्ट्री ऑपरेटर)	रु. १२०००/-	१	कंत्राटी
एकूण			५	

३) जलस्वराज्य-२ कार्यक्रमाच्या अंमलबजावणी व संनियंत्रणासाठी सार्वजनिक आरोग्य विभागांतर्गत आरोग्य सेवा संचालनालय (सार्वजनिक आरोग्य प्रयोगशाळा) या यंत्रणेमध्ये उप संचालक, सार्वजनिक आरोग्य प्रयोगशाळा, पुणे यांच्या स्तरावर गठित करावयाच्या विशेष संनियंत्रण कक्षासाठी खालील प्रमाणे २ (दोन) तात्पुरती पदे जलस्वराज्य-२ कार्यक्रम कालावधीपुरती निर्माण करण्यास शासन मान्यता देत आहे.

अ. क्र.	पदाचे नांव	वेतन व वेतन श्रेणी / एकत्रित मानधन	एकूण पदे	नियुक्तीचा प्रकार (प्रतिनियुक्ती/ कंत्राटी)
१	संनियंत्रण व मूल्यमापन सहाय्यक	रु. २५०००/-	१	कंत्राटी
२	निम्न व्यावसायी (डेटा एन्ट्री ऑपरेटर)	रु. १२०००/-	१	कंत्राटी
एकूण			२	

या शासन निर्णयाद्वारे निर्माण करण्यात येत असलेल्या विशेष संनियंत्रण कक्षांची कर्तव्ये व जबाबदाऱ्या सोबत परिशिष्ट -१ ते ३ मध्ये जोडले आहेत.

४) प्रतिनियुक्तीने /कंत्राटी पद्धतीने पदे भरताना वर्तमानपत्रामध्ये जाहिरात देऊन अर्ज मागविण्यात येतील. प्रतिनियुक्तीने पदे भरताना जास्त प्रतिसाद मिळण्यासाठी जाहिरातीद्वारे मागविलेल्या अर्जाव्यतिरिक्त संबंधित यंत्रणा/ प्राधिकरणाकडून इच्छुक उमेदवारांची नावे मागविण्यात येतील. आवश्यकतेनुसार प्रतिनियुक्तीवर अधिकारी/ कर्मचारी उपलब्ध न झाल्यास कंत्राटी पद्धतीने तसेच कंत्राटी पद्धतीने भरावयाचे मनुष्यबळ उपलब्ध न झाल्यास प्रतिनियुक्तीने पदे भरण्यासाठी प्रधान सचिव, पाणी पुरवठा व स्वच्छता विभाग यांना प्राधिकृत करण्यात येत आहे.

#### ५) प्रतिनियुक्तीने पदभरती

प्रतिनियुक्तीने भरावयाच्या पदांसाठी अर्हता प्राप्त उमेदवारांची मुलाखत घेऊन त्यामध्ये मिळालेल्या गुणांच्या आधारे गुणानुक्रमानुसार निवड करण्यात येईल.

प्रतिनियुक्तीवरील अधिकाऱ्यांच्या बदल्या सुधारणा सहाय्य व प्रकल्प व्यवस्थापन कक्षाच्या सहमतीने व प्रधान सचिव, पाणी पुरवठा व स्वच्छता विभाग यांच्या पूर्व मान्यतेने करता येतील.

#### ६) कंत्राटी पध्दतीने पदभरती

उपरोक्त पदे कंत्राटी पध्दतीने भरताना अर्हता प्राप्त उमेदवारांपैकी गुणानूक्रमानुसार १:१० प्रमाणात गट चर्चेसाठी (Group Discussion) उमेदवार निवडण्यात येतील. गट चर्चेमधून १:५ या प्रमाणात गुणानूक्रमानुसार उमेदवार निवडून त्यांच्या मुलाखती घेण्यात येतील. गट चर्चा आणि मुलाखतीमध्ये मिळालेल्या गुणांच्या आधारे गुणानूक्रमानुसार उमेदवारांची निवड करण्यात येईल. निम्न व्यावसायी (डेटा एन्ट्री ऑपरेटर) ही पदे भरताना कौशल्य चाचणी आणि मुलाखती घेण्यात येतील. कौशल्य चाचणी आणि मुलाखतीमध्ये मिळालेल्या गुणांच्या आधारे गुणानूक्रमानुसार निवड करण्यात येईल. कंत्राटी पदांसाठीची किमान अर्हता शैक्षणिक) व अनुभव( सोबत परिशिष्ट - ४ मध्ये जोडले आहे. कंत्राटी पध्दतीने नियुक्ती करताना वयाची कमाल मर्यादा ५० वर्षे राहिल. मात्र सेवानिवृत्त सरकारी/ निम सरकारी अधिकारी/ कर्मचाऱ्यांची कंत्राटी पदावर नियुक्ती करताना वयाची कमाल मर्यादा ६५ वर्षे राहिल.

#### ७) निवड समितीची रचना

अ) विशेष संनियंत्रण कक्ष (तांत्रिक) साठीची प्रतिनियुक्तीने/ कंत्राटी पध्दतीने करावयाची पद भरती संदर्भ क्र. २ वरील शासन निर्णयान्वये गठित करण्यात आलेल्या सु.व्य.प्र.स. कक्षासाठीच्या निवड समितीमार्फत करण्यात येईल.

ब ) भूजल सर्वेक्षण आणि विकास यंत्रणेतर्गत विशेष संनियंत्रण कक्षामधील कंत्राटी पध्दतीने पद भरतीसाठी निवड समिती खालील प्रमाणे गठित करण्यात येत आहे.

अ)	संचालक, भूजल सर्वेक्षण आणि विकास यंत्रणा	अध्यक्ष
ब)	प्रकल्प व्यवस्थापक, सुसप्रव्यकक्ष	सदस्य
क)	अतिरिक्त संचालक, भूजल सर्वेक्षण आणि विकास यंत्रणा	सदस्य
ड)	प्रशासन अधिकारी, भूजल सर्वेक्षण आणि विकास यंत्रणा	सदस्य सचिव

क) सार्वजनिक आरोग्य विभाग (सार्वजनिक आरोग्य प्रयोगशाळा) या यंत्रणेतर्गत विशेष संनियंत्रण कक्षामधील कंत्राटी पध्दतीने पदभरतीसाठी निवड समिती खालील प्रमाणे गठित करण्यात येत आहे.

अ)	संचालक, आरोग्य सेवा संचालनालय	अध्यक्ष
ब)	प्रकल्प व्यवस्थापक, सुसप्रव्यकक्ष	सदस्य
क)	अतिरिक्त संचालक, आरोग्य सेवा संचालनालय	सदस्य
ड)	उप संचालक (आरोग्य) सेवा, राज्य सार्वजनिक आरोग्य प्रयोगशाळा, पुणे	सदस्य सचिव

#### ८) कंत्राटी पदांचे मानधन व करारनामा

कंत्राटी पध्दतीने भरावयाच्या पदांसाठी ठोक मानधन अनुज्ञेय राहिल. संबंधितांसमवेत करारनामा करून ११ महिन्यांसाठी कंत्राटी पध्दतीने नियुक्ती करण्यात येईल. कंत्राटी पध्दतीने नियुक्ती/ मुदतवाढ देताना सोबत जोडलेल्या परिशिष्ट-५ मधील नमून्यानुसार मुद्रांकपत्रावर बंधपत्र करण्यात येईल.

#### ९) कंत्राटी पदांचे कार्यमूल्यमापन

कंत्राटी तज्ञ/ कर्मचाऱ्यांसोबतचा करार संपूर्ष्टात येण्यापूर्वी किमान दोन महिने आधी त्यांचे कार्यमूल्यमापन आढावा प्रक्रिया सुरू करून ही प्रक्रिया करार संपूर्ष्टात येण्यापूर्वी पूर्ण करण्यात येईल. कंत्राटी पध्दतीने नियुक्त केलेल्या कर्मचाऱ्यांचे कार्यमूल्यमापन करून काम समाधानकारक आढळल्यास त्यांना एक दिवसाचा तांत्रिक खंड देऊन मुदतवाढ देण्यात येईल. मुदतवाढ दिलेल्या कर्मचाऱ्यांना ८% वार्षिक मानधनवाढ अनुज्ञेय राहिल.

#### १०) कर्तव्ये व जबाबदारी

या शासन निर्णयाद्वारे निर्माण करण्यात येत असलेल्या विविध पदांची कर्तव्ये व जबाबदाऱ्या सोबत जोडलेल्या परिशिष्ट-६ प्रमाणे राहतील. कार्यक्रम कालावधीमध्ये कंत्राटी अथवा प्रतिनियुक्तीच्या पदांवर नियुक्त केलेल्या अधिकारी/ कर्मचाऱ्यांकडे जलस्वराज्य-२ कार्यक्रम अंमलबजावणी व्यतिरिक्त अन्य

कोणतीही कामे सोपविण्यात येणार नाहीत तसेच त्यांच्याकडे इतर पदांचा अतिरिक्त कार्यभार सोपविण्यात येणार नाही.

#### ११) अनुज्ञेय रजा

कंत्राटी पदांवरील नियुक्त तज्ञ/ कर्मचारी यांना प्रतिवर्षी (कॅलेंडर वर्षानुसार )१० (दहा) दिवस नैमित्तिक रजा आणि १५ (पंधरा) दिवस वैद्यकीय रजा अनुज्ञेय राहतील. कॅलेंडर वर्षामधील सेवा अवधीच्या प्रमाणात रजा अनुज्ञेय राहतील.

#### १२) प्रवास व दैनिक भत्ता

कंत्राटी तज्ञ/ कर्मचाऱ्यांनी शासकीय कामासाठी प्रत्यक्ष केलेल्या प्रवासासाठी खालील प्रमाणे प्रवास व दैनिक भत्ता अनुज्ञेय राहिल.

अ. क्र.	ठोक मानधन	अनुज्ञेय दर
१	रु. ५०,०००/- पेक्षा जास्त	रु. ५४००/- व त्याहुन अधिक मात्र रु. ६६००/- पेक्षा कमी ग्रेड वेतन घेणाऱ्या गट 'अ' मधील शासकीय अधिकाऱ्यांना अनुज्ञेय असलेल्या दराने
२	रु. ३०,०००/- ते ४९,९९९/-	रु. ४४००/- व त्याहुन अधिक मात्र रु. ५४००/- पेक्षा कमी ग्रेड वेतन घेणाऱ्या गट 'ब' मधील शासकीय अधिकाऱ्यांना अनुज्ञेय असलेल्या दराने
३	रु. १२,०००/- ते २९,९९९/-	रु. ४२००/- पेक्षा कमी ग्रेड वेतन घेणाऱ्या गट 'क' मधील शासकीय कर्मचाऱ्यांना अनुज्ञेय असलेल्या दराने

#### १३) ओळखपत्र

प्रतिनियुक्तीवर नियुक्त अधिकारी/ कर्मचारी तसेच कंत्राटी तत्वावर नियुक्त तज्ञ/ कर्मचाऱ्यांना संबंधित यंत्रणेमधील आस्थापना अधिकाऱ्यांच्या स्वाक्षरीने सोबतच्या परिशिष्ट-७ मध्ये दिलेल्या नमुन्यानुसार ओळखपत्र देण्यात येईल.

#### १४) राजीनामा

कंत्राटी पदांवरील नियुक्त तज्ञ/ कर्मचारी यांना करारनाम्याच्या कालावधीमध्ये राजीनामा द्यावयाचा असेल तर त्यासाठी दोन महिने आधी लेखी पूर्व सूचना द्यावी लागेल. राजीनामा देण्यासाठी दोन महिने आधी लेखी पूर्व सूचना न दिल्यास दोन महिन्यांचे मानधन भरणा करावे लागेल. पूर्व सूचनेचा कालावधी दोन महिन्यापेक्षा कमी असल्यास कमी कालावधीच्या प्रमाणामध्ये मानधन भरणा करणे बंधनकारक राहील.

#### १५) वेतन/ मानधन अदायगी

या शासन निर्णयाद्वारे निर्माण करण्यात आलेली विशेष संनियंत्रण कक्ष, भूजल सर्वेक्षण आणि विकास यंत्रणेमधील पदे संचालक, भूजल सर्वेक्षण आणि विकास यंत्रणा यांच्या पर्यवेक्षकीय आणि प्रशासकीय नियंत्रणाखाली कार्यरत राहतील. तसेच विशेष संनियंत्रण कक्ष, सार्वजनिक आरोग्य विभाग (राज्य सा.आ. प्रयोगशाळा) मधील पदे उप संचालक (आरोग्य सेवा), राज्य सा.आ. प्रयोगशाळा, पुणे यांच्या पर्यवेक्षकीय आणि प्रशासकीय नियंत्रणाखाली कार्यरत राहतील. भूजल सर्वेक्षण आणि विकास यंत्रणा तसेच सार्वजनिक आरोग्य विभाग (राज्य सा.आ. प्रयोगशाळा) मधील विशेष संनियंत्रण कक्षांसाठी मंजूर पदांचे वेतन व भत्ते भारतीय रिझर्व्ह बँक, मुंबई येथे उप सचिव तथा प्रकल्प संचालक, सुधारणा सहाय्य व प्रकल्प व्यवस्थापन कक्ष (आरएसपीएमयु) यांचे नावे जलस्वराज्य-२ कार्यक्रमासाठी उघडण्यात आलेल्या स्वीय प्रपंजी खाते क्रमांक ६१८४३५००१० मधील उपलब्ध निधीमधून आहरित करून भूजल सर्वेक्षण आणि विकास यंत्रणा व सार्वजनिक आरोग्य विभाग (राज्य सा.आ. प्रयोगशाळा) यांनी जलस्वराज्य-२ कार्यक्रमांतर्गत उघडलेल्या बँक खात्यांमध्ये संवितरित करण्यात येईल. संबंधित यंत्रणा त्यांना उपलब्ध करून दिलेल्या वित्त प्रेषणामधून सदर पदांचे वेतन व भत्ते अदा करतील.

१६) या शासन निर्णयाद्वारे निर्माण करण्यात आलेली विशेष संनियंत्रण कक्ष (तांत्रिक) मधील पदे प्रकल्प व्यवस्थापक, सुकक्ष.व्य.प्र.स. यांच्या पर्यवेक्षकीय आणि प्रशासकीय नियंत्रणाखाली कार्यरत राहतील. या कक्षातील मंजूर पदांचे वेतन व भत्ते भारतीय रिझर्व्ह बँक, मुंबई येथे उप सचिव तथा प्रकल्प



संचालक, सुधारणा सहाय्य व प्रकल्प व्यवस्थापन कक्ष (आरएसपीएमयु) यांचे नावे नावे जलस्वराज्य-२ कार्यक्रमासाठी उघडण्यात आलेल्या स्वीय प्रपंजी खाते क्रमांक ६१८४३५००१० मधील उपलब्ध निधीमधून आहरित करून आहरण व संवितरण अधिकारी यांचे नावे उघडण्यात आलेल्या बँक खात्यामध्ये संवितरित करून त्यामधून अदा करण्यात येतील.

१७) या शासन निर्णयाद्वारे निर्माण केलेली उपरोक्त पदे कार्यक्रम कालावधीपुरती कार्यरत राहतील व कार्यक्रम संपल्यानंतर व्यपगत होतील.

१८) कंत्राटी पध्दतीने नियुक्त केलेल्या सर्व नेमणुका करार संपल्यानंतर संपूष्ठात येतील. कंत्राटी तत्वावर नेमलेल्या तज्ञ/ कर्मचारी यांना या कंत्राटी सेवेच्या आधारे शासनाच्या नियमित सेवेत सामावून घेतले जाणार नाही.

हा शासन निर्णय नियोजन विभागाच्या अनौपचारिक संदर्भ क्र.१६/१४१४, दि. १० मे, २०१३ तसेच वित्त विभागाच्या अनौपचारिक संदर्भ क्र. ४८२/ व्यय-३, दि. ३० ऑगस्ट, २०१३ नुसार निर्गमित करण्यात येत आहे.

सदर शासन निर्णय महाराष्ट्र शासनाच्या [www.maharashtra.gov.in](http://www.maharashtra.gov.in) या संकेतस्थळावर उपलब्ध करण्यात आला असून त्याचा संकेतांक २०१४०२०६१५०७१६१२२८ असा आहे. हा आदेश डिजीटल स्वाक्षरीने साक्षांकित करून काढण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने.

(शैला ए)

उपसचिव व संचालक, आरएसपीएमयु

प्रत,

१. मा. राज्यपाल यांचे सचिव, राजभवन, मुंबई-२६

२. मा. मुख्यमंत्री, म.रा. यांचे अपर मुख्य सचिव, मंत्रालय, मुंबई-३२
३. मा. उप मुख्यमंत्री, म.रा. यांचे सचिव, मंत्रालय, मुंबई-३२
४. मा.मंत्री (पाणी पुरवठा व स्वच्छता), म.रा.यांचे खाजगी सचिव, मंत्रालय, मुंबई-३२
५. मा.मंत्री (सर्व), म.रा. यांचे खाजगी सचिव, मंत्रालय, मुंबई-३२
६. मा.राज्यमंत्री (पाणी पुरवठा व स्वच्छता), म.रा. यांचे खाजगी सचिव, मंत्रालय, मुंबई-३२
७. मा.राज्यमंत्री (सर्व), म.रा. यांचे खाजगी सचिव, मंत्रालय, मुंबई-३२
८. मा. विधानसभा/विधान परिषद सदस्य, विधान भवन, मुंबई-३२
९. अपर मुख्य सचिव, नियोजन विभाग, महाराष्ट्र शासन, तथा सदस्य, शक्ती प्रदान समिती
- १०.अपर मुख्य सचिव (वित्त), वित्त विभाग, महाराष्ट्र शासन तथा अध्यक्ष शक्ती प्रदान समिती
- ११.प्रधान सचिव, ग्रामविकास व पंचायतराज विभाग, महाराष्ट्र शासन तथा सदस्य, शक्ती प्रदान समिती
- १२.प्रधान सचिव, पाणी पुरवठा व स्वच्छता विभाग, महाराष्ट्र शासन, मुंबई
- १३.प्रधान सचिव (व्यय), वित्त विभाग, महाराष्ट्र शासन तथा विशेष निमंत्रित, शक्ती प्रदान समिती
- १४.प्रधान सचिव, आदिवासी विकास विभाग, महाराष्ट्र शासन तथा सदस्य शक्ती प्रदान समिती
- १५.प्रधान सचिव, सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन, मंत्रालय
- १६.प्रधान सचिव (बांधकाम), सार्वजनिक बांधकाम विभाग, महाराष्ट्र शासन तथा सदस्य शक्ती प्रदान समिती
- १७.विभागीय आयुक्त (सर्व)
१८. सदस्य सचिव, महाराष्ट्र जीवन प्राधिकरण, मुंबई
- १९.संचालक, भूजल सर्वेक्षण आणि विकास यंत्रणा, पुणे
- २०.महालेखापाल, महाराष्ट्र -१, मुंबई (लेखा परिक्षा/लेखा व अनुज्ञेयता)
- २१.महालेखापाल, महाराष्ट्र-२, नागपूर (लेखा परिक्षा/लेखा व अनुज्ञेयता)
- २२.जिल्हाधिकारी (सर्व)
- २३.मुख्य कार्यकारी अधिकारी, जिल्हा परिषदा (सर्व)
- २४.मुख्य अभियंता, महाराष्ट्र जीवन प्राधिकरण (सर्व)
- २५.उप संचालक (आरोग्य सेवा), राज्य सार्वजनिक आरोग्य प्रयोगशाळा, पुणे

- २६.संचालक, पाणी व स्वच्छता सहाय्य संस्था, नवी मुंबई
- २७.अतिरिक्त संचालक, पाणी व स्वच्छता सहाय्य संस्था, नवी मुंबई
२८. मुख्य लेखा परिक्षक, स्थानिक निधी लेखा, नवी मुंबई
- २९.उपमुख्य लेखा परिक्षक, स्थानिक निधी लेखा, (सर्व)
- ३०.जिल्हा कोषागार अधिकारी (सर्व)
- ३१.अधिक्षक अभियंता, महाराष्ट्र जीवन प्राधिकरण (सर्व)
- ३२.मुख्य लेखा व वित्त अधिकारी, जिल्हा परिषदा (सर्व)
- ३३.प्रादेशिक उप संचालक, भूजल सर्वेक्षण आणि विकास यंत्रणा (सर्व)
- ३४.कार्यकारी अभियंता, महाराष्ट्र जीवन प्राधिकरण (सर्व)
- ३५.कार्यकारी अभियंता, ग्रामीण पाणी पुरवठा विभाग, जिल्हा परिषदा (सर्व)
- ३६.जिल्हा वरिष्ठ भूवैज्ञानिक, भूजल सर्वेक्षण आणि विकास यंत्रणा (सर्व)
- ३७.उपमुख्य कार्यकारी अधिकारी (ग्रामपंचायत/ पाणी व स्वच्छता) जिल्हा परिषदा (सर्व)
३८. गटविकास अधिकारी, पंचायत समिती (सर्व)
- ३९.पाणी पुरवठा व स्वच्छता विभागातील सर्व पर्यवेक्षीय अधिकारी व कार्यासने
- ४०.मंत्रालयातील सर्व विभाग
- ४१.निवड नस्ती, पा.पु.-११

(शासन निर्णय क्र. जस्वप्र-०११४/प्र.क्र. ०६/पापु-११, दिनांक ०७/०२/२०१४ चे जोडपत्र)  
परिशिष्ट -१

**विशेष संनियंत्रण कक्ष (तांत्रिक) ची कर्तव्ये व जबाबदाऱ्या**

1. To guide and supervise implementation initiatives for Rural Water Supply & Sanitation(RWSS) schemes for peri-urban areas, mitigation measures for water scarcity and water quality affected areas, civil works related to aquifer water management and other physical investments proposed under Jalswarajya-II programme.
2. To plan and co-ordinate all pre-implementation activities for RWSS in Peri-Urban area under JS-II programme.
3. To co-ordinate with various institutions involved in the implementation of RWSS activities under different components of Jalswarajya-II.
4. To provide technical expertise/guidance on issues related to demonstration of higher level of services for RWSS in peri-urban areas, construction of rainwater harvesting tanks in water scarce areas and water quality mitigation measures proposed under JS-II to the implementing agencies.
5. To carry out scrutiny of DPRs (estimates) as per the norms for all Peri-Urban schemes proposed under Jalswarajya-II. This will include checking whether least cost solutions have been proposed and whether the scheme will be sustainable.
6. To submit all scrutinised DPRs for approval of State level committee under the chairmanship of the Principal Secretary, WSSD.
7. To suggest solutions for the technical problems encountered during implementation of water supply & sanitation schemes proposed under JS-II.
8. To undertake field visits for on-site inspections and guidance to district level implementing teams and submit field visit reports to the Project Manager.
9. To develop & maintain database of all related activities.
10. To be responsible for monitoring the achievement of related Disbursement Linked Indicators (DLIs).
11. To liaise with Independent Verification Agency (IVA) in connection with the achievement of targets as per related DLIs and To consolidate and disseminate standards wherever necessary. To consolidate and disseminate standards wherever necessary.
12. To undertake any other activities as directed by the Project Director & Project Manager, RSPMU.

(शासन निर्णय क्र. जस्वप्र-०११४/प्र.क्र. ०६/पापु-११, दिनांक ०७/०२/२०१४ चे जोडपत्र)

## परिशिष्ट -२

### भूजल सर्वेक्षण आणि विकास यंत्रणेमधील विशेष संनियंत्रण कक्षाची कर्तव्ये व जबाबदाऱ्या

1. To plan and co-ordinate all pre-implementation activities for the aquifer water management, water quality interventions, strengthening of regional laboratories under GSDA and other small investments components under JS-II.
2. To plan, roll out, guide and supervise implementation initiatives for activities under aquifer water management, water quality interventions, strengthening of regional laboratories under GSDA and other small investments proposed under JS-II to be implemented through the GSDA.
3. To co-ordinate with various institutions involved in the implementation of aquifer water management and water quality interventions activities under JS-II.
4. To provide technical expertise/guidance on issues related to aquifer water management activities and water quality mitigation to the district level implementing agencies.
5. To appraise DPRs (estimates) of the schemes proposed under aquifer water management and water quality interventions under JS-II as per the norms.
6. To advise the RSPMU about resolving the problems in implementation of schemes.
7. To suggest solutions for the technical problems encountered during implementation of schemes.
8. To do all necessary correspondence with various institutions regarding JS-II implementation through Director, GSDA.
9. To monitor the physical & financial progress of various components executed by GSDA under JS-II.
10. To consolidate and disseminate standards wherever necessary.
11. To develop & maintain database of all activities under various components which are implemented by GSDA under JS-II and to ensure regular/ periodical data entry in the M & E system for WATSAN sector at all levels.
12. To be responsible for monitoring the achievement of related Disbursement Linked Indicators (DLIs).
13. To liaise with Independent Verification Agency (IVA) in connection with the achievement of targets as per related DLIs.
14. To undertake any other activities as directed by the RSPMU.

(शासन निर्णय क्र. जस्वप्र-०११४/प्र.क्र. ०६/पापु-११, दिनांक ०७/०२/२०१४ चे जोडपत्र(  
परिशिष्ट -३

सार्वजनिक आरोग्य विभाग (राज्य सार्वजनिक आरोग्य प्रयोगशाळा)

मधील विशेष संनियंत्रण कक्षाची कर्तव्ये व जबाबदाऱ्या

1. To assist in planning and co-ordinating all pre-implementation activities for infrastructural development in the PH Laboratories proposed under JS-II programme.
2. To assist in planning and supervision of implementation initiatives for infrastructural development in the PH Laboratories, proposed under JS-II.
3. To co-ordinate with various institutions involved in the implementation of activities for infrastructural development in the PH Laboratories proposed under JS-II.
4. To do all necessary correspondence with various government agencies and other institutions regarding JS-II implementation through the Director, Directorate of Health Services.
5. To monitor the physical & financial progress of the activities undertaken for infrastructural development in the PH Laboratories as per the norms of WSSD and PHD.
6. To develop & maintain database of all activities under infrastructural development in the PH Laboratories under JS-II.
7. To undertake any other activities as directed by the RSPMU.

(शासन निर्णय क्र. जस्वप्र-०११४/प्र.क्र. ०६/पापु-११, दिनांक ०७/०२/२०१४ चे जोडपत्र)

परिशिष्ट - ४

जलस्वराज्य-२ कार्यक्रमाच्या अंमलबजावणीसाठी निर्माण करण्यात आलेल्या विशेष संनियंत्रण कक्षांतील पदांसाठीची अर्हता

Sr. No.	Name of Post	Minimum Required Educational Qualification	Minimum Required Experience
1.	GIS Expert	Degree in GIS or Remote Sensing or IT or Computer Science or Geodetic Engineering or Natural Resources Management or Disaster Risk Management or Regional Planning or any equivalent degree from a reputed university.	Five years
2.	M&E Assistant	Graduate in any stream from a recognized University and should have sound knowledge of Computer Hardware, Software, Computer Networking ,Troubleshooting & MS Office	Three years
3.	Para Professionals (Data Entry Operator)	H.S.C. (12th Std) Pass and Marathi Typing Speed 30 w.p.m. and English Typing Speed 40 w.p.m.	One year

टिप-: सक्षम उमेदवारांच्या बाबतीत अनुभवाची अट काही प्रमाणात शिथिल करण्याचे अधिकार प्रधान सचिव, पाणी पुरवठा व स्वच्छता विभाग, महाराष्ट्र शासन यांना राहतील.

(शासन निर्णय क्र. जस्वप्र-०११४/प्र.क्र. ०६/पापु-११, दिनांक ०७/०२/२०१४ चे जोडपत्र)

**परिशिष्ट -५**

**कंत्राटी तत्वावर नियुक्ती करताना घ्यावयाचा करारनामा**

Govt. Of Maharashtra  
Water Supply & Sanitation Dept.  
Reform Support & Project Management Unit  
CIDCO Bhavan, South Wing, 1st Floor  
CBD, Belapur, Navi Mumbai  
Dated :-     /     /

To,

Shri / Smt. -----

**Sub.:-** Contractual assignment as ----- (Name of the post) for -----  
-----Jalswarajya-II Programme

- 1 Set out below are the terms and conditions under which **Mr./Ms.** -----  
-----**is** given this contractual assignment. His/her services on contract basis are presently required for Reform support & Project Management Unit, Jalswarajya-II Programme CIDCO Bhavan, CBD, Belapur.
- 2 This Contractual assignment is given for a period of 11 months from the **date**  
\_\_\_\_\_
- 3 Any decision taken on the basis of inputs pertaining to specific expertise possessed by the assignee appointed on contract, if results into a financial loss to the government, which if proved to have been caused due to lack of application of mind or dereliction of duty by him/her, the RSPMU shall have right to fix the responsibility upon him/her and recover the loss from him/her.
- 4 This contractual period of 11 months of the assignment may be shortened or terminated any time during this period depending upon the need and progress of the work. In the event of the termination of this assignment before the agreed period, he/she will be paid for the service rendered by him/her for carrying out the assignment till the date of termination of the contract and he/she will hand over his/her charge to the person authorized by Project Manager, RSPMU Jalswarajya-II Programme alongwith all the information and documentation possessed or gathered by him/her while rendering the service under this contract.



5 His/her services will be exclusively utilized for RSPMU under overall superintendence, control and guidance of Project Manager, RSPMU, Jalswarajya-II Programme. Project Manager will have control over his/her daily work. He/She will perform his/her duties as per job chart/ roles and responsibilities appended with this and shall be subject to performance appraisal. However, Project Manager, RSPMU may assign him/her any other function, responsibility or task as regards the overall implementation of Water Supply and Sanitation Program in any part of the State.

6 Project Manager, RSPMU, Jalswarajya-II Programme will pay him/her directly a fixed consolidated remuneration of Rs.----- (Rupees uuuu..) per month during the contract period at the end of every month or part thereof on his/her satisfactory performance of the assignment for that month. The above rate is subject to deduction of any taxes, which are required to be lawfully deducted from his/her remuneration. The above remuneration may, positively, be changed by the Water Supply and Sanitation Deptt, if found necessary and it may be given effect at any point of time during this contract period.

7 No other remuneration, compensation or benefits are admissible to him/her for this contractual assignment.

8 If he/she desires to leave the assignment for any reason before the termination of contractual period, he/she will give **two months** notice or deposit equivalent remuneration in lieu of notice.

9 All materials produced or acquired under the terms of this agreement written, Digital/ Computerised, Software, Graphic, film, and magnetic tape or otherwise, shall remain the property of RSPMU, Jalswarajya-II Programme. Water Supply and Sanitation Department retains the exclusive right to publish or disseminate reports arising from such materials. His/her responsibility and duties in this paragraph shall continue, notwithstanding the termination of this contract for the execution of its other provisions.

10 He/she also agrees that all knowledge and information not within the public domain which may be acquired during the carrying out of this contract, shall be for all the times and for all purposes, regarded as strictly confidential and held in confidence and shall not be directly or indirectly disclosed to any person whatsoever, except with the prior approval of Water Supply and Sanitation Department, Government of Maharashtra.

**11 Clear understanding is given that, this is purely a contractual engagement and it is not a permanent job with Government of Maharashtra.**

**12 Mr/Ms. -----** hereby gives an undertaking that he/she will continue to serve the RSPMU, Jalswarajya-II Programme for the said **period**. His/her consolidated pay for a period of one month will be retained by the Project Manager, RSPMU and shall be paid to him/her after the completion of the said period. It will be forfeited if he/she leaves the Project before the completion of said period.

**13 Mr/Ms. -----** will be given an Identity Card duly signed by Under Secretary, WS-11 after his/her contractual assignment and he/she hereby agrees that the said Identity Card shall be returned to the RSPMU, Jalswarajya-II Programme after his /her contractual period comes to an end or upon termination of his /her services whichever happens earlier, failing which legal action shall be initiated against him/her.

**14 Mr/Ms. -----** hereby agrees and gives undertaking that, he/ she shall not put along claim whatsoever to regularize her/him in a permanent service.

**15 Mr/Ms. -----** hereby agrees to carry out his/her assignment for RSPMU on above terms and conditions and assures to give his /her services, accordingly for the acceptance of which, he/she has put his/her signature below:

I agree and accept the assignment on above terms and conditions.

**Name-**

**Signature-**

**Place-**

**Date-**

(शासन निर्णय क्र. जस्वप्र-०११४/प्र.क्र. ०६/पापु-११, दिनांक /०२/२०१४ चे जोडपत्र)

**परिशिष्ट -६**

**कर्तव्ये आणि जबाबदाऱ्या**

**अ) सुधारणा सहाय्य व प्रकल्प व्यवस्थापन कक्षामधील विशेष संनियंत्रण कक्ष (तांत्रिक)**

<b>Sr. No.</b>	<b>Position</b>	<b>Roles and responsibilities</b>
	Superintending Engineer	<ul style="list-style-type: none"> <li>• To do the work distribution &amp; assign work plan to the Special Monitoring Cell (Technical).</li> <li>• To be responsible for overall monitoring, supervision and controlling of the Special monitoring cell.</li> <li>• To ensure preparation of implementation plans for RWSS schemes in peri urban areas, rain water harvesting tanks in water stressed areas, water quality and aquifer related scheme.</li> <li>• Overall monitoring of major and other physical investment under JS-II programme.</li> <li>• To coordinate with various implementing agencies, WSSD, WASSO and the World Bank.</li> <li>• To undertake field visits for programme purposes.</li> <li>• To prepare detailed implementation guidelines for technology selection and implementation of various programme components.</li> <li>• To provide necessary assistance and guidance to the district level implementation agencies and SOs in carrying out various activities proposed under RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas and to develop guidelines for the same.</li> <li>• To monitor the performance of Support Organisations in technical activities.</li> <li>• To advise in developing community based strategies and participatory monitoring of water availability and use.</li> <li>• To ensure compilation of baseline data regarding RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To ensure that guidelines in the technical manual and departmental policies are followed in all stages of the projects.</li> </ul>

		<ul style="list-style-type: none"> <li>• To ensure scrutiny of the detailed project reports submitted by the implementing agencies and to suggest modifications wherever required and submission to state levels committee to accord administrative approval</li> <li>• To monitor completion and handing over of the schemes and to obtain physical completion reports.</li> <li>• To advise on MIS for WATSAN Sector in coordination with the MIS Specialist.</li> <li>• To ensure incorporation of modules related with RWSS in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas n the training and capacity building programs and to coordinate with for training of stakeholders at all levels on for RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To prepare terms of reference for and to coordinate with consultancy firms for conducting technical audits.</li> <li>• To co-ordinate and liaise with team members for the smooth functioning of the programme activities.</li> <li>• To participate in monitoring and evaluation studies and undertake field visits as and when necessary.</li> <li>• To ensure mapping of RWSS systems using GPS/GIS</li> <li>• To be responsible for timely accomplishment of DLIs and submitting accomplishment reports to the Project Manager.</li> <li>• To coordinate with Independent Verification Agency.</li> <li>• To scrutinize the Peri-urban proposals form the district and place a report before the Principal Secretary.</li> <li>• To carry out all other responsibilities entrusted by the Project Director (RSPMU) and Project Manager (RSPMU)</li> </ul>
	Executive Engineer	<ul style="list-style-type: none"> <li>• To assist the Superintending Engineer in the functioning of Special Monitoring Cell (Technical).</li> <li>• To prepare implementation plans for RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To monitor major and other physical investment under JS-II programme.</li> <li>• To coordinate with various implementing agencies, WSSD and the World Bank.</li> <li>• To undertake field visits for programme purposes.</li> </ul>

		<ul style="list-style-type: none"> <li>• To prepare detailed implementation guidelines for technology selection and implementation of various programme components.</li> <li>• To provide necessary assistance and guidance to the district level implementation agencies and SOs in carrying out various activities proposed under RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas and to develop guidelines for the same.</li> <li>• To monitor the performance of Support Organisations in technical activities.</li> <li>• To assist in developing community based strategies and participatory monitoring of water availability and use.</li> <li>• To compile and submit periodic physical progress reports of various programme components and problems faced/constraints in implementation of aquifer water management component under JS-II.</li> <li>• To compile baseline data regarding RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To ensure that guidelines in the technical manual and departmental policies are followed in all stages of the projects.</li> <li>• To assess the detailed project reports submitted by the implementing agencies and to suggest modifications wherever required.</li> <li>• To monitor completion and handing over of the schemes and to obtain physical completion reports.</li> <li>• To formulate MIS for WATSAN Sector in coordination with the MIS Specialist.</li> <li>• To ensure incorporation of modules related with RWSS in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas in the training and capacity building programs and to coordinate with for training of stakeholders at all levels on for RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To coordinate with DWSM cells and BRCs for training of GPs/VWSCs on aquifer water management.</li> <li>• To coordinate with the help of DWSM Cells for organising IEC activities on aquifer water management.</li> </ul>
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		<ul style="list-style-type: none"> <li>• To prepare terms of reference for and to coordinate with consultancy firms for conducting technical audits.</li> <li>• To co-ordinate and liaise with team members for the smooth functioning of the programme activities.</li> <li>• To participate in monitoring and evaluation studies and undertake field visits as and when necessary.</li> <li>• To assess the performance of the staff related with aquifer water management work.</li> <li>• To ensure mapping of RWSS systems using GPS/GIS</li> <li>• To coordinate for developing M&amp;E system for all technical components of various WATSAN sector programmes.</li> <li>• To be responsible for timely accomplishment of DLIs and submitting accomplishment reports to the Project Manager.</li> <li>• To coordinate with Independent Verification Agency.</li> <li>• To carry out all other responsibilities entrusted by the Project Director (RSPMU) and Project Manager RSPMU)/Superintending Engineer.</li> </ul>
	Dy. Engineer	<ul style="list-style-type: none"> <li>• To monitor major and other physical investment under JS-II programme.</li> <li>• To coordinate with various implementing agencies, WSSD and the World Bank.</li> <li>• To undertake field visits for programme purposes.</li> <li>• To assist in preparing implementation plans for RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To assist for monitoring of major and other physical investment under JS-II programme.</li> <li>• To assist in preparing detailed implementation guidelines for technology selection and implementation of various programme components.</li> <li>• To assist in ensuring that capacity building programmes for the stakeholders related to RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas are developed and implemented effectively and on time.</li> <li>• To assist in developing community based strategies and participatory monitoring of various activities.</li> <li>• To compile and submit periodic physical reports of various programme components and problems faced/constraints in</li> </ul>

		<p>implementation of aquifer water management component under JS-II.</p> <ul style="list-style-type: none"> <li>• To assist in compiling baseline data regarding RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To assist in propagating use of innovative technologies in WATSAN sector.</li> <li>• To coordinate for incorporation of modules related with RWSS in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas in the training and capacity building programs and to coordinate with for training of stakeholders at all levels on aquifer water management.</li> <li>• To coordinate with DWSM cells and BRCs for training of GPs/VWSCs on RWSS in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To coordinate with the help of DWSM Cells for organising IEC activities on RWSS in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas</li> <li>• To co-ordinate and liaise with team members for the smooth functioning of the programme activities.</li> <li>• To participate in monitoring and evaluation studies and undertake field visits as and when necessary.</li> <li>• To coordinate for mapping of RWSS systems using GPS/GIS</li> <li>• To assist in coordinating for developing M&amp;E system for all technical components of various WATSAN sector programmes.</li> <li>• To assist in submitting DLIs accomplishment reports.</li> <li>• To develop user friendly technical guidelines and design criteria for water supply, drainage and other sanitation schemes.</li> <li>• To be responsible for any other related task/tasks assigned by the Programme Director or the Programme Manager/Superintending Engineer.</li> </ul>
	Sectional/ Jr. Engineer	<ul style="list-style-type: none"> <li>• To assist for the technical/ engineering component of the programme</li> <li>• To monitor of major and other physical investment under JS-II programme.</li> <li>• To assist in coordinating with various implementing agencies, WSSD and the World Bank.</li> <li>• To undertake extensive field visits for programme purposes.</li> </ul>

		<ul style="list-style-type: none"> <li>• To assist in preparing implementation plans for RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To assist for monitoring of major and other physical investment under JS-II programme.</li> <li>• To assist in preparing detailed implementation guidelines for technology selection and implementation of various programme components.</li> <li>• To assist in developing community based strategies and participatory monitoring of various activities.</li> <li>• To compile and submit periodic physical progress reports of various programme components.</li> <li>• To assist in compiling baseline data regarding RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To assist in propagating use of innovative technologies in WATSAN sector.</li> <li>• To coordinate with the help of DWSM Cells for organising IEC activities on RWSS in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas.</li> <li>• To co-ordinate and liaise with team members for the smooth functioning of the programme activities.</li> <li>• To participate in monitoring and evaluation studies and undertake field visits as and when necessary.</li> <li>• To coordinate for mapping of RWSS systems using GPS/GIS</li> <li>• To assist in coordinating for developing M&amp;E system for all technical components of various WATSAN sector programmes.</li> <li>• To assist in submitting DLIs accomplishment reports.</li> <li>• To be responsible for any other related task/tasks assigned by the Programme Director or the Programme Manager /Superintending Engineer.</li> </ul>
	Asst. Accounts Officer	<ul style="list-style-type: none"> <li>• All Treasury Bills Checking, Getting Bills passed and signed by the DDOs and Record Keeping as per Financial Hand Book, Expenditure Reporting, trial balances, reconciliation of bank statement with cash book,</li> <li>• Annual submission of accounts to AG.</li> <li>• All types of bill / payment checking and processing work for all activities covering under programme, Pay Bills Preparation, TA</li> </ul>



		<p>Bills, Medical Bills and other claims of staff and consultants, contingency expenses, AC bills, advances.</p> <ul style="list-style-type: none"> <li>• Preparation and verification of Establishment, Travelling Allowance and Contingent Bills.</li> <li>• Draw bills of Travelling Allowance and other advances etc</li> <li>• Make payment against the approved contracts of PMU after due verification and checking of bills for quantity, quality, rates and stock entry.</li> <li>• Timely reconciliation of accounts</li> <li>• Maintaining Accounts at PMU level</li> <li>• Verification of stock</li> <li>• Preparation of Master Plan, consolidation of Annual Work Plan and Budget for programme.</li> <li>• Compile and prepare annual and quarterly fund requirement for Jalswarajya 2 and give budget requirements to Under Secretary for further processing.</li> <li>• Timely release of fund to implementing/executive agencies as per Annual Work Plan &amp; Budget.</li> <li>• Compile timely submission of Accounts and Utilization Certificate of PMU expenditure to finance controller.</li> <li>• Assisting in periodic audit of project accounts and compliance with audit observations and rectification of deficiencies observed</li> <li>• Compile monthly, quarterly and annual Financial Monitoring Reports and their scrutiny for authenticity and accuracy and contribute to MIS and Project Management Reports</li> <li>• Ensure Consolidation of periodical financial statements of accounts of all implementing agencies.</li> <li>• Submission of accounts to A.G and internal auditor within prescribed time line.</li> <li>• Ensuring that all financial regulations are adhered to at all accounting centers.</li> <li>• Ensuring maintenance of proper, adequate, accurate and reliable financial and accounting records, consolidation of monthly Sources and Uses of funds Statements of the programme as a whole</li> <li>• Any other works assigned</li> </ul>
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	Para Professional (Data Entry Operator)	<ul style="list-style-type: none"><li>• To maintain a proper order of the papers required to be dealt with and to take timely action on the papers/ cases which require immediate attention;</li><li>• To keep track of the progress of the cases / matters till these are finally disposed off;</li><li>• To maintain the list of officers / telephone nos, e-mails as per requirement of the works.</li><li>• To maintain confidentiality and secrecy.</li><li>• To type the dictation or do data entry whenever directed.</li><li>• To perform such other duties as may be assigned to him / her from time to time;</li><li>• To take dictations and to do general typing work.</li><li>• To Maintain the general filing system and file all correspondence</li><li>• To assist in organising meetings and conferences and to correspond for the same.</li><li>• To any other ancillary function and work that may be assigned by the officer</li><li>• To maintain registry of correspondence/ Dak and files.</li></ul>
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ब) भूजल सर्वेक्षण आणि विकास यंत्रणेमधील विशेष संनियंत्रण कक्ष

Sr. No.	Position	Roles and responsibilities
	Dy. Director	<ul style="list-style-type: none"> <li>• To be responsible for implementation of all the components of JS-II being implemented through GSDA.</li> <li>• To provide necessary assistance and guidance to the district level aquifer water management staff and SOs in carrying out various activities proposed under aquifer water management component and to develop guidelines for the same.</li> <li>• To monitor the performance of Support Organisations.</li> <li>• To supervise the procurement of various services, equipments and their installation in case of components relating to GSDA.</li> <li>• To ensure that capacity building programmes for the stakeholders related to aquifer water management are developed and implemented effectively and on time.</li> <li>• To develop community based strategies and participatory monitoring of water availability and use.</li> <li>• To co-ordinate with the WSSD, GoM and all implementing agencies/line departments for various groundwater recharge issues.</li> <li>• To coordinate with the CBS to design and implement appropriate Capacity Building of stakeholders in order to improve understanding of the mechanisms proposed and the need (basic principles of hydrogeological studies, understanding of aquifers, field techniques for data collection, aquifer management, preparation of water security plan and its implementation etc.)</li> <li>• To be responsible for establishing GSDA related components of M &amp; E system.</li> <li>• To be responsible for accomplishment of DLIs and for verification of the same in coordination with IVA.</li> <li>• To be responsible for monitoring and evaluation of all activities/ components of JS II being implemented through GSDA</li> <li>• To be responsible for submitting periodical progress reports (Physical and financial) to the Director, GSDA and RSPMU</li> <li>• To supervise the work of all officers / experts/ staff provided for implementing components relating to GSDA.</li> <li>• To be responsible for any other related task/tasks assigned by the Programme Director or the Programme Manager.</li> </ul>

	Hydro-Geologist	<ul style="list-style-type: none"> <li>• To prepare implementation plan for hydro-geophysical surveys for the selected aquifers / watersheds.</li> <li>• To be responsible for procurement of various services, equipments and their installation in case of components relating to GSDA.</li> <li>• To suggest measures to control over-abstraction of groundwater in the aquifers/watersheds selected under the programme.</li> <li>• To ensure long term sustainability of the drinking water sources developed in villages.</li> <li>• To participate in monitoring and evaluation studies and undertake field visits for at least 4 days a week and submit monthly report special monitoring cell.</li> <li>• To ensure formation of Aquifer Water Management Sabhas (AWMSs), Aquifer Water Management Committees (AWMCs) in selected districts and to ensure close monitoring of their functioning.</li> <li>• To monitor record and report physical and financial progress, achievements and problems faced/constraints in implementation of aquifer water management component under JS-II .</li> <li>• To advise the GPs, VWSCs, AWMCs and implementing agencies on activities related to aquifer water management and to monitor their performance.</li> <li>• To support the PMU in formulating policies for aquifer water management as well as rainwater and surface &amp; ground water management.</li> <li>• To supervise preparation of GP level Water Security Plans through community participation.</li> <li>• To prepare geological, geo-morphological, geo- technical baseline data.</li> <li>• To anticipate water scarcity by analysing the data collected on M&amp;E system and to formulate water scarcity mitigation plan.</li> <li>• To institutionalize use of remote sensing technology in RWSS sector and to ensure preparation of GIS/GPS maps for all aquifers and drinking water sources.</li> <li>• To propagate use of innovative techniques for groundwater recharge.</li> <li>• To formulate MIS for all activities being implemented through GSDA (i.e.aquifer water management, improvements in water quality affected habitations, strengthening of GSDA laboratories, groundwater level monitoring network, real time groundwater level monitoring and strengthening of hydro-meteriological stations) in coordination with the MIS Specialist.</li> <li>• To coordinate with all programme implementing agencies to mainstream activities in aquifer water management and improvements in water quality affected habitations under Jalswarajya II Programme.</li> </ul>
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		<ul style="list-style-type: none"> <li>• To ensure incorporation of aquifer water management and improvements in water quality affected habitations related modules in the training and capacity building programs and to coordinate for training of stakeholders at all levels on aquifer water management.</li> <li>• To coordinate with DWSM cells and BRCs for training of GPs/VWSCs on aquifer water management and improvements in water quality affected habitations.</li> <li>• To coordinate with the help of DWSM Cells for organising IEC activities for components being implemented through GSDA.</li> <li>• To assist in preparation of comprehensive guidelines in the form of a manual for components being implemented through GSDA.</li> <li>• To co-ordinate with district level implementing agencies, PMU, WSSD, IVA and the World Bank.</li> <li>• To organise visits/inspections in the programme areas with prior permission of the competent authority.</li> <li>• To prepare and submit periodical progress reports and other necessary reports to the PMU, WSSD and Director, GSDA.</li> <li>• To resolve disputes on aquifer water and improvements in water quality affected habitations related issues in implementation.</li> <li>• To co-ordinate and liaise with team members for the smooth functioning of the programme activities.</li> <li>• To assess the performance of the staff related with aquifer water management work in the district.</li> <li>• To monitor preparation of broad hydro-geological maps for the selected watersheds/aquifers delineating and classifying aquifers and aquifer boundaries - by using geophysical survey, remote sensing/GIS techniques and scientific interpretation.</li> <li>• To plan for interpreting aquifer yields by using long duration pump test data or any suitable method.</li> <li>• To identify and map the natural groundwater recharge and discharge areas and determine the groundwater balance and the potential for future storage/recharge.</li> <li>• To design appropriate water conservation practices for estimating the recharge potential of each system.</li> <li>• To monitor the progress of components implemented by GSDA such as establishing rain guage stations, observation wells, hydrometeorology stations, real time ground water level monitoring with cell phones.</li> <li>• To be responsible for any other related task/tasks assigned by the Programme Director or the Programme Manager.</li> </ul>
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	GIS Expert	<ul style="list-style-type: none"> <li>• To conduct research, field works (on site) and gather GIS and other bio-physical, geo-physical, social, economic, political and other data relevant to the programme components.</li> <li>• To procure/acquire high-resolution satellite images, aerial photos, topo and bathymetric maps of the project sites selected for programme implementation.</li> <li>• To capture data in different formats using global positioning system equipment/ cell phones, digitizer and other means, ensuring proper handling, maintenance, use and storage of GIS/GPS equipment and peripherals</li> <li>• To perform GIS manipulations and analyses like overlays and conversion of coverages, data format conversions, digital ortho-photography, GPS collection/post-processing/projection, and data reconciliation.</li> <li>• To perform Remote Sensing manipulations, such as georeferencing, calibration, validating, image processing and analysis, and feature extraction; and produce land cover/land use maps of the project area from satellite images.</li> <li>• To build qualitative and quantitative attribute data about the properties, entities, and phenomena relevant to JS-II Programme.</li> <li>• To generate and update the GIS metadata, which allows estimations to be made on completeness, history, ownership, and reliability of information derived from project.</li> <li>• To design, produce, and print maps and other graphic products using the GIS and other computer software programs.</li> <li>• To assist in sourcing and acquiring spatial data and models to describe phenomena and trends in land use, ecological processes, biodiversity, geological strata and socio-economic patterns and processes significant to the JS-II Programme.</li> <li>• To update, synchronize and maintain the JS-II GIS files in the WSSO/WSSD server.</li> <li>• To submit monthly progress reports</li> <li>• To coordinate GIS activities of the programme with PMU and all implementing agencies.</li> <li>• To assist in designing, testing and implementing the JS-II interactive map information system</li> <li>• To assist in the preparation of presentation materials, reports, and special events with GIS components.</li> <li>• To establish and maintain professional cooperation, linkage and partnership with various government departments, implementing agencies, the World Bank and other institutions whose intentions and programs of work are related with the above.</li> <li>• To undertake data collection, data representation using ArcGIS, analysis, storage and retrieval through a variety of techniques,</li> </ul>
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		<p>including use of available GIS, ensuring the full involvement of local stakeholders from the outset;</p> <ul style="list-style-type: none"> <li>• To support the development of a community plan by using GIS to include physical development issues such as land tenure, informal development, development suitability, topography, drainage, access to land, and locational choices for development based on available information;</li> <li>• To assist with integrating available water scarcity risk mapping into development plans, integrating scarcity assessment into sustainable development planning process for drinking water sources (possibility of developing water grid );</li> <li>• To support training in GIS through design and delivery of a capacity-building plan, including training of staff within the WSSD, RSPMU, MJP, GSDA, ZPs and other relevant agencies.</li> <li>• To assist in preparation of GIS manual.</li> <li>• To coordinate with senior officers in order to raise awareness regarding the value of GIS training being delivered to professional staff;</li> <li>• To document methodologies, practices, results and lessons learnt for communication to other stakeholders in order to increase the likelihood of replication of project results in other local areas;</li> <li>• To assist with project monitoring.</li> <li>• To maintain regular communication/coordination with implementing agencies, various organizations and professionals.</li> <li>• To conduct research to locate and obtain existing databases.</li> <li>• To gather, analyze, and integrate spatial data for geographic statistics and determine its best usage in GIS for incorporating in documents and reports.</li> <li>• To compile geographic data from a variety of sources including censuses, field observation, satellite imagery, aerial photographs, and existing maps.</li> <li>• To design and update database, applying additional knowledge of spatial feature representations.</li> <li>• To enter new map data through use of a digitizer or by direct input of coordinate information using the principles of cartography including coordinate systems, longitude, latitude, elevation, topography, and map scales.</li> <li>• To analyse geographic relationships among varying types of data.</li> <li>• To create maps and graphs, using GIS software and related equipment.</li> <li>• To meet with users to define data needs, project requirements, required outputs or to develop applications.</li> <li>• To operate and maintain GIS system hardware, software, plotter, digitizer, color printer, and video camera.</li> </ul>
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		<ul style="list-style-type: none"> <li>• To move, copy, delete, and add files, drawings, and maps to output reports in hard copy or electronic transfer.</li> <li>• To present information to users and answer their queries.</li> <li>• To manage responses and to prioritise requests for map products and services;</li> <li>• To manage the development, quality control and reproduction of maps in appropriate formats for clients.</li> <li>• To follow data and mapping standards and to undertake advocacy for it;</li> <li>• To identify, gather and incorporate external datasets into the JS-II data repository, maintain and expand the data repository and related meta database;</li> <li>• To work with data to create themes and layers for use in GIS;</li> <li>• To conduct analysis and relate separate datasets to create analytical products;</li> <li>• To develop technical support programmes and manage training and skills development support in GIS to various implementing agencies.</li> <li>• To design, create and regularly update the GIS database/website for the WSSD.</li> <li>• To develop a system for the use of orthophotographies for village resource mapping, village boundaries and land use mapping and land use planning;</li> <li>• To act as a key expert for providing technical guidelines for mapping and capacity building in GIS mapping.</li> <li>• To supervise GIS/GPS mapping facilities established at state and district level;</li> <li>• To assist the linking of sector M&amp;E system with GIS database/website;</li> <li>• To work closely with the IT, M&amp;E and MIS Specialists in collating spatial and non-spatial information with respect to water supply and sanitation projects (watersheds and aquifer boundaries, landform and geology, waterbodies, dams and reservoirs, forests and protected areas sewerage, storm drainage and water lines, etc).</li> <li>• To integrate total station survey into GIS domain.</li> <li>• To provide geospatial support and develop different GIS applications.</li> <li>• To provide support for the GIS web portal(s)</li> <li>• To maintain, organize and archive data and maps</li> <li>• To coordinate and liaison with state level, national and international institutions for developing geo-spatial database applications, procurement of images and geo-referenced data.</li> <li>• To perform any other related tasks that may be entrusted by the Project Manager, RSPMU.</li> </ul>
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	Para Professional (Data Entry Operator)	<ul style="list-style-type: none"><li>• To maintain a proper order of the papers required to be dealt with and to take timely action on the papers/ cases which require immediate attention;</li><li>• To keep track of the progress of the cases / matters till these are finally disposed off;</li><li>• To maintain the list of officers / telephone nos, e-mails as per requirement of the works.</li><li>• To maintain confidentiality and secrecy.</li><li>• To perform such other duties as may be assigned to him / her from time to time;</li><li>• To take dictations and to do general typing work.</li><li>• To Maintain the general filing system and file all correspondence</li><li>• To assist in organising meetings and conferences and to correspond for the same.</li><li>• To any other ancillary function and work that may be assigned by the officer</li></ul> <p>To maintain registry of correspondence/ Dak and files.</p>
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क)सार्वजनिक आरोग्य विभाग (राज्य सार्वजनिक आरोग्य प्रयोगशाला)

मधील विशेष संनियंत्रण कक्ष

Sr. No.	Position	Roles and responsibilities
	M & E Assistant	<ul style="list-style-type: none"> <li>To assist in assessing the M&amp;E capacity of the PHD (PH Labs), to monitor the programme &amp; investments, quality of supervision that exists &amp; the one needed, roles of implementing agencies/ stakeholders in monitoring &amp; reporting, quality of information &amp; quality of monitoring.</li> <li>To assist in assessing the reporting arrangements existing at all levels (Sub-Divisional Laboratory level to State Lab. level), Quality of reporting, mechanisms for the flow of information, stakeholders responsible for producing reports, what decision can be triggered using the reports.</li> <li>To help in assessing the type of information system that is in place to capture and aggregate data and mechanisms to improve the same.</li> <li>To collect the base line data required, quality of past evaluations if any, need of impact analysis and its areas.</li> <li>To assess strengths and the weaknesses of local information / knowledge supply.</li> <li>To assist in integrating progress measurement protocols in the M&amp;E system.</li> <li>To assist in designing a system for accurately monitoring and evaluating the progress of P H Laboratories at various levels in the light of programme results framework.</li> <li>To assist and coordinate in developing and installing proper monitoring and evaluation systems at different levels-village, block, district, and State- by developing appropriate indicators for assessing the process, progress, performance, equity and impact of water quality related issues in RWSS programs.</li> <li>To assist in developing a system to generate and collect information, to analyse the information generated at various levels and to generate progress reports for enabling timely decision making.</li> </ul>

		<ul style="list-style-type: none"> <li>• To coordinate for linking the new M&amp;E System with the existing system.</li> <li>• To develop a system for periodic internal and external evaluations of programme components and to disseminate the results of the same to all the stake holders with corrective measures, wherever necessary.</li> <li>• To assist in developing and implementing user friendly, participatory social monitoring and evaluation system. To generate Programme Information Management Report.</li> <li>• To assist in developing easy to use and simple M&amp;E System, including System Manual, to be applicable across the sector covering all stakeholder groups and providing trouble-shooting mechanism.</li> <li>• To assist in establishing a system for documenting lessons learnt, best practices and to disseminate these across the state.</li> <li>• To develop methodology, including sampling plan, source of information, instruments for data collection, field procedures, and quality control plan;</li> <li>• To generate and submit various reports as per requirement to the WSSD and the PHD from time to time.</li> <li>• To assist in conducting testing of the M &amp; E system, incorporating changes and finally launching it.</li> <li>• To assist in identifying software and hardware requirements for the M&amp;E system.</li> <li>• To be responsible for any other related task/tasks assigned by the Programme Director or the Programme Manager.</li> </ul>
	Para Professional (Data Entry Operator)	<ul style="list-style-type: none"> <li>• To maintain a proper order of the papers required to be dealt with and to take timely action on the papers/ cases which require immediate attention;</li> <li>• To keep track of the progress of the cases / matters till these are finally disposed off, To perform variety of clerical duties.</li> <li>• To maintain the list of officers / telephone nos, e-mails as per requirement of the works, to maintain confidentiality and secrecy.</li> <li>• To perform such other duties as may be assigned to him / her from time to time, to take dictations and to do general typing work.</li> <li>• To Maintain the general filing system and file all correspondence</li> <li>• To assist in organising meetings and conferences and to correspond for the same.</li> <li>• To any other ancillary function and work that may be assigned by the officer &amp; to maintain registry of correspondence / Dak and files.</li> </ul>

(शासन निर्णय क्र. जस्वप्र-०११४/प्र.क्र. ०६/पापु-११, दिनांक ०७ /०२/२०१४ चे जोडपत्र)  
परिशिष्ट -७

राजमुद्रा	----- ----- -----
छायाचित्र	नाव ----- पदनाम ----- रक्तगट -----
	धारकाची सही                      आस्थापना अधिकारी

<b>कंत्राटी तज्ञ / कर्मचाऱ्याचे ओळखपत्र</b>
१) हे ओळखपत्र जपून ठेवावे. २) या ओळखपत्राचा गैरवापर केल्यास शिस्तभंगाची कारवाई करण्यात येईल. ३) ओळखपत्र हरविल्यास ताबडतोब आस्थापना अधिकाऱ्यांना कळवावे. ४) कर्मचाऱ्याचा करार कालावधी संपुष्टात आल्यास अथवा सेवा सोडल्यास अथवा सेवा संपुष्टात आणल्यास हे ओळखपत्र संबंधित कार्यालयास परत करावे. ५) हे ओळखपत्र सापडल्यास कृपया संबंधित कार्यालयाकडे पाठवावे.